



Animal Advisory Board Procedures for Inquires and Public Comment

The Stanislaus County Board of Supervisors created the Animal Advisory Board in 1991 to serve two purposes:

- A. To advise the Board of Supervisors and County staff on issues related to the general provision and delivery of animal care, well-being, and control in Stanislaus County.
- B. To hold public hearings and workshops to provide the public with information and to address community concerns relating to animal care, well-being, and control.

Citizens are encouraged to first contact the Department of Animal Services with their concerns, inquiries or suggestions. Animal Services has a Report Request Form that is used pursuant to the Public Records Act. Animal Services has a Complaint Form that is used for complaints about policy, procedure of personnel.

The Animal Advisory Board can receive inquiries orally, by mail or by email. Inquiries can be made to individual Board Members or at a meeting of the entire Board. Inquiries shall receive a written response according to the guidelines set forth below.

The public may address the Animal Advisory Board at any of the Board's public meetings. The public can address the Board during the Public Comments section of the agenda on any topic not on the agenda. The Animal Advisory Board may ask clarifying questions, but they cannot take action or vote on any item that is not on the agenda. The Board Chairperson can ask staff to make a brief response to the comments, or ask staff to research the issue, or to make a report at the next meeting, or the Chairperson may choose to take no action.

If the citizen has provided their mail or email address, Animal Services will send a letter to the citizen within 10 working days explaining what action has been taken.