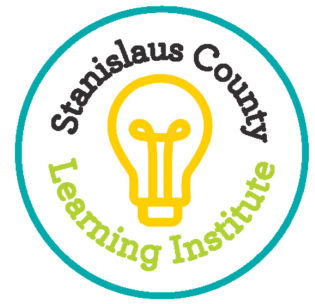


Supervisor Training Academy 2024



TAUGHT BY

Various County Employee Experts

WHEN

Mar. 12- 14 & Mar. 19-21
May 7-9 & May 14-16
Sept. 10-12 & Sept. 17-19
Dec. 3-5 & Dec. 10-12

TIME

8:00am - 5:00pm

WHERE

County Center III
917 Oakdale Road

OPEN TO

All Supervisory classifications

Supervisors and managers serve very important roles in the County. They set the conditions for staff to do their best work, create a climate that is conducive to performance and job satisfaction, manage the department's resources, and help the County meet its goals. **Whether you are a new supervisor, an experienced leader who is new to the County, or merely looking to refresh your skills, the Supervisor Training Academy is designed to provide you with the competencies, tools, and development opportunities to succeed in your role.** Non-supervisory employees who are transitioning into a supervisory position should be exposed to training as soon as possible after they are promoted.

Day 1 - Tuesday

Role of the Supervisor
HR Policies & Legal Obligations
Learning Bites: LinkedIn Learning

Day 2 - Wednesday

Managing Employee Performance
Note: Employees can register for this course a la carte. Course Code: IMEPER

Day 3 - Thursday

Budget Overview
Compliance & Payroll
Cross Generational Workforce

Day 4 - Tuesday

Injury & Safety Management
Employee Engagement
Disability Management

Day 5 - Wednesday

Conducting a Recruitment
Employee Selection
Progressive Discipline
Learning Bites: Stress Management

Day 6 - Thursday

Employee Development
Union Relations
Graduation

Self-Register on *PeopleSoft*

Registration begins January 24th, 2024

PeopleSoft > Self Service > Learning and Development > Request Training Enrollment

Course Code/Number: ISTA

Questions? Contact us @ LearningInstitute@stancounty.com

