

# Memo

**To:** Board of Directors, Ex-Officio Members, Technical Advisory Committee  
**From:** Matt Machado, Authority Manager   
**CC:** City Councils, Board of Supervisors, County CEO's Office, City Managers  
**Date:** 5/15/08  
**Re:** North County Corridor Transportation Expressway Authority – May 14 Meeting Summary

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Our first meeting, our "Kick-off meeting", was held on May 14 at 4:30 pm. This first meeting, though it felt some growing pains, was productive and went well. Everyone's enthusiasm and support is greatly appreciated and will be the source of our success. Some of the key items discussed are as follows:

- Explanation of the Authority's Role – Our scope is to complete the Project Approval and Environmental Documentation (PA&ED) phase. The timing of this phase is critical, in that we are pushing to be ready for the 2010 STIP programming to be eligible for the regions \$91 million currently set aside for the SR120 Oakdale Bypass.
- Authorization to issue RFP for the PA&ED contract work – We have consolidated consultant lists from County Public Works and Stan COG. We will be contacting our Technical Advisory Committee (TAC) to confer on which consultants are qualified and if any were missed and need to be added to the list. We will mail the RFP out the first of next week.
- Distribution of Draft Budget – The budget plan / options are as follows: Plan A – STIP 08 provides some level of funding for NCC in the first year. I will then be recommending budget approval at our June meeting. Concurrently, I will submit a Request for Authorization to Caltrans so that we can bring a contract to the July meeting for approval. Plan B – STIP 08 provides funding for the NCC in later years, requiring us to then develop an AB3090 agreement with CTC (this is a loan agreement where we fund locally now and the STIP reimburses us in later years). To draft and receive approval on an AB3090 will require extra time, possibly adding 2 months to our budget and contracting process. This will also affect our FTIP standing, the complete impact is not yet known. Plan C – Reduce the PA&ED scope to fund locally with no funding from the STIP 08. With this approach I will be bringing the budget forward in June with the PA&ED contract in July. Within the next two weeks an approach will be recommended.
- Rules and Regulations – Counsel will submit for City Attorneys' review.
- Upcoming Challenges – 1) Funding concerns as discussed above. 2) STIP 2010 readiness – CTC staff have stated that the project must be on an ITIP eligible route (the region must get the new route included as a legislated interregional route).
- Draft Meeting Minutes are attached.

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**NORTH COUNTY CORRIDOR TRANSPORTATION EXPRESSWAY  
AUTHORITY**

**MINUTES**

MAY 14, 2008

4:30 P.M.

*STANISLAUS COUNTY BOARD CHAMBERS*

*1010 10TH STREET, MODESTO, CA*

[www.stanco-pworks.org](http://www.stanco-pworks.org)

Regular Meeting

All Directors Present

**I. PLEDGE OF ALLEGIANCE**

**II. PUBLIC COMMENT**

NONE

**III. EXPLANATION OF THE AUTHORITY'S ROLE**

- The Authority Manager, Matt Machado, explained that the role of the Authority is to complete the Project Approval and Environmental Documentation (PA&ED) phase. He further explained that the timing of this phase was critical in order to be ready for the 2010 STIP programming.

**IV. MINUTES**

NONE

**V. CORRESPONDENCE**

NONE

**VI. CONFLICT OF INTEREST DECLARATION**

- Matt Machado advised that Legal Counsel is currently developing the Conflict of Interest for the Authority and that a draft should be ready by the next regular meeting.

**VII. AGENDA ITEMS (\* Consent Items)**

1. Appoint Chair and Vice-Chair (By Resolution)

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- William O'Brien was appointed Chairman of the Board. *On Motion of Jeff Grover/Seconded by Jim Ridenour, all in favor.*
  - Farrell Jackson was appointed Vice-Chairman of the Board. *On Motion of Jeff Grover/Seconded by Jim Ridenour, all in favor.*
2. Approval of Technical Advisory Committee (By Resolution)
- Laurie Barton (Stanislaus County); Firoh Vohra (City of Modesto); Dave Myers (City of Oakdale); JD Hightower (City of Riverbank) and Carlos Yazmon (StanCOG) were appointed as the Technical Advisory Committee for the North County Corridor Transportation Expressway Authority. *On Motion of Jeff Grover/ Seconded by William O'Brien, all in favor.*
2. Approval of schedule of Regular Meetings (By Resolution) (view)
- It was adopted that resolved that regular meetings for the North County Corridor Transportation Expressway Authority be held every second Wednesday of each month, 4:30 pm in the Stanislaus County Board of Chambers, located at 1010 10<sup>th</sup> Street, Modesto, California 95354. *On Motion of Jim Ridenour/Seconded by Jeff Grover, all in favor.*
3. Appoint legal counsel (By Resolution)
- Director Jeff Grover asked how legal counsel would be funded. Authority Manager, Matt Machado, advised that legal counsel fees are part of the budget.
  - It was resolved that Stanislaus County Counsel would be legal Counsel for the North County Corridor Transportation Expressway Authority. *On Motion of Jeff Grover/Seconded by Jim Ridenour, all in favor.*
5. Request for authorization to issue the North County Corridor Request For Proposal (By Resolution) (view)
- Authority Manager, Matt Machado advised that he would like to send out the RFP but that he would not move with a contract until budget and revenue were identified.
  - TAC members commented they had not previously reviewed the letter, but under quick review the letter appeared acceptable.
  - The request to issue the North County Request for Proposal for the Professional Services for Project Approval and Environmental Document be issued. *On Motion of Jim Ridenour/Seconded by Farrell Jackson, all in favor.*
6. Distribution of draft budget (Discussion only) (view)
- Authority Manager, Matt Machado advised that monies were identified in PFF by County and he would be going to the PFF Committee and the StanCOG Board to approve partial funding for the North County Corridor.

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- Matt Machado further advised that the intent was to fund the PA&ED phase with STIP and PFF and not to seek monies from the existing budgets of the jurisdictions.
  - Director Chris Crifasi asked if using regional monies would affect other projects for the STIP. Matt Machado advised it would not.
  - Director Jim Ridenour asked if there would be a report to accurately track staff time. Matt Machado advised that an annual audit would be conducted.
  - Director Jeff Grover asked for an explanation of the 6.5 million dollars. Matt Machado informed that this money was for the PA&ED phase only. That after this phase there would be additional phases, such as the design phase.
7. Review draft of North County Corridor Transportation Expressway Authority Rules and Regulations (Discussion only) [\(view\)](#)
- Authority Manager, Matt Machado advised that the draft Rules & Regulations were only for review. That another draft would be presented at the next meeting.
  - Director Jim Ridenour asked that all legal documents be copied to City Counsel.
  - John Doering, Legal Counsel, advised that he would keep City Counsels informed.
8. Distribution of Form 700 (Discussion) [\(view\)](#)
- John Doering, Legal Counsel, advised that the Form 700 could not be distributed until a Conflict of Interest was approved by the board.
  - Director Jim Ridenour asked why another Form 700 was needed if the Directors had previously filled out one or more Form 700 documents.
  - John Doering, Legal Counsel advised that each Board has its own Conflict of Interest, and therefore a separate Form 700 must be filed.

## VIII. PUBLIC HEARINGS NONE

## IX. AUTHORITY MANAGER'S REPORT

- Matt Machado announced that the JPA was filed with the Secretary of States.
- Matt also discussed the following upcoming challenges:
  1. NCC being included in the FTIP;

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2. STIP for 2008 – identifying funding for the PA&ED Phase
3. 2010 STIP readiness (keeping an eye on the requirements).

## X. DIRECTORS' REPORTS

NONE

## XI. EX-OFFICIOS' REPORTS

- Kome Ajise, Caltrans ex-officio, announced that this was a milestone and that the NCC project had been the works for a long time.
- Vince Harris, StanCOG ex-officio, agreed with Kome in that this was a huge milestone. That the board would be facing hurdles that no one has gone through.

## XII. ADJOURNMENT

5:00 pm